

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **20th day of October 2021 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

James Colbert, Jr., County School Superintendent



The Board of Trustees
October 20, 2021
Agenda of Regular Meeting

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held October 20, 2021, beginning at 1:00 p.m. in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston, Texas, 77022.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Laura Espinoza, Maintenance & Operations
2. **Pledge of Allegiance to the US flag** - Denice Tucker, School-Based Therapy Services
3. **Pledge of Allegiance to the Texas flag** - Denice Tucker, School-Based Therapy Services
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **Reports and presentations**
 - A. **Employee of the Month** - Natasha Truitt, Executive Director of Human Resources
 - B. **Recognition of Principal's Month** - Jonathan Parker, Assistant Superintendent & Dr. Charles Ned, Senior Director of Schools
 - C. **Superintendent Monthly Report** - James Colbert, Jr.
 - D. **Annual Division Update on Maintenance and Operations** - Richard Vela, Executive Director for Facilities
 - E. **Annual Division Update on School-Based Therapy Services** - Carie Crabb, Senior Director of School-Based Therapy Services
 - F. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
 - G. **Report of Board Committees** - Committee Chairs

H. **Monthly Financial Reports through 09/30/2021-** Dr. Jesus Amezcua, Assistant Superintendent for Business Services

6. **ACTION ITEMS - CONSENSUS**

A. Consider ratification/approval of the following Business Services items:

1. Disbursement Report
2. Budget Amendment Report
3. Monthly Investment Report for September 2021

B. Consider ratification/approval of the following Board Meeting Minutes:

1. 09/15/2021 Board Meeting

C. Consider ratification/approval of the following grant awards:

1. **Acceptance of the Notice of Award (NOA) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS) for the Head Start Division (06CH011535-02-04) in the amount of \$147,792 for the period of 01/01/2021 through 12/31/2021. (This amount represents carryover funds to complete the startup of Tidwell and La Porte Early Head Start Programs.)**
2. **Approval of Memorandum of Understanding between HCDE Head Start/Early Head Start and San Jacinto Community College District to collaborate and register HCDE Head Start/Early Head Start teaching staff in credit course work to obtain Child Development Associate (CDA) credentials by paying for virtual classes at San Jacinto Community College District using HCDE Head Start/Early Head Start training dollars for the period of 08/01/2021 through 09/30/2022.**
3. **Approval for Harris County Department of Education (HCDE) to submit a 1303.44 application to the U.S. Department of Health and Human Services, (HHS) Administration for Children and Families (ACF) to use \$1,527,365.76 in startup funds from grant number 06HP000311-02-02 for major renovation of a facility that will house its Early Head Start Expansion in Humble, Texas.**
4. **Approval to amend the grant (revenue contract) for the HCDE Teaching and Learning Center - Science and Texas Commission on Environmental Quality (TCEQ), to deliver the Texas Estuarine Resource Network (TERN) program to local schools for a total amount of \$89,323 (increase amount of \$40,000) and extend the expiration date from 8/31/2022 to 5/31/2023.**

D. Consider ratification/approval of the following Interlocal Contracts:

1. **Ratification and Approval of Interlocal (revenue) contracts for FY 2022 in the aggregate amount of \$562,744 with Highpoint School East with the following districts:** Channelview ISD for thirty-eight (38) in-county annual contracts in the amount of \$381,862 (\$10,049 each); and Humble ISD for eighteen (18) in-county annual contracts in the amount of \$180,882 (\$10,049 each) for the contract period of 08/23/2021 through 06/03/2022. (Due to TEA requirements, ISDs require an earlier contract start.)

2. **Ratification and Approval of Interlocal (revenue) contracts for FY 2022 in the aggregate amount of \$535,730 with Academic and Behavior School West with the following district(s):** Aldine ISD for six (6) in-county annual contracts in the amount of \$123,630 (\$20,605 each); and Houston ISD for twenty (20) in-county annual contracts in the amount of \$412,100 (\$20,605 each) for the contract period of 08/23/2021 through 06/03/2022. (Due to TEA requirements, ISDs require an earlier contract start.)
 3. **Ratification and Approval of Interlocal (revenue) contract for FY 2022 in the aggregate amount of \$699,453 with Academic and Behavior School East with the following districts:** Dayton ISD for twelve (12) in-county annual contracts in the amount of \$247,260 (\$20,605 each); Santa Fe ISD for three (3) out-of-county annual contracts in the amount of \$71,559 (\$23,853); Houston ISD for fifteen (15) in-county annual contracts in the amount of \$309,075 (\$20,605 each); and Splendora ISD for three (3) out-of-county annual contracts in the amount of \$71,559 (\$23,853 each) for the contract period of 8/23/2021 through 06/03/2022. (Due to TEA requirements, ISDs require an earlier contract start.)
 4. **Approval of Addendum #2 to Interlocal (revenue) contract between Academic and Behavior School East and Houston ISD** to increase the aggregate amount from \$427,934 to \$433,212 (an increase of \$5,278) for one (1) additional unit for FY 2021 Extended School Year Services (ESY) Summer School (in-county \$5,278) for the time period of 06/14/2021 through 07/16/2021. (Summer Contract)
 5. **Ratification and Approval of Interlocal Agreement (Out-of-County Revenue) between Records Management and Fort Bend County for records management services** in the maximum amount of \$100,000 for the period of 10/01/2021 through 09/30/2022.
- E. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **Approval of the Contract Award for job no. 21/075MJ for Printing, Copying and Related Items with the following vendors:** Color One Systems, Inc. dba Texas Litho (#21/075MJ-01); Long Plan Printing, Inc. dba LP Printing (#21/075MJ-02), and Pamela Printing Company (#21/075MJ-03) for the period 10/20/2021 through 10/19/2022.
 2. **Approval of HCDE Interlocal Agreements with:** The City of Deliverance Life Center, Houston, Texas; Floydada Collegiate ISD, Floydada, Texas; Cameron County Regional Mobility Authority, Rancho Viejo, Texas; Ore City ISD, Ore City, Texas; IDEA Public Schools, Welasco, Texas (Signature Only); Weimar ISD, Weimar, Texas; Temple ISD, Temple, Texas (Signature Only); Brazos ISD, Wallis, Texas (Signature Only), and San Antonio Water System, San Antonio, Texas.
- F. Consider ratification/approval of the following items for Internal Purchasing:
1. **Approval of Contract Award for job no. 21/057YR-02 Professional Development Services for Harris County Department of Education Adult Education Division with the following proposer(s):** Chavez & Associates, Inc. dba AC Language School; Be GLAD LLC; Dexter Williams (Diversity & Inclusion Strategy); Dr. Mary E. White International LLC; Education Solutions Now LLC; Epic Decisions; Future Strong Education; Lakeshore Equipment Company dba Lakeshore Learning Materials; Pretty Smart Foundation; Keith D. Clarke (Source of Healing); Teaching Strategies LLC; United Training Commercial LLC dba United Training; and Yawp Records LLC for the period of 10/20/2021 through 10/19/2026, subject to annual appropriations of funding.

2. **Approval of Contract Award for job no. 21/068YR Professional Development Services for Harris County Department of Education Center for Safe and Secure Division with the following proposer(s):** Connects the Dots LLC dba Development Without Limits; Education Solutions Now LLC; Epic Decisions LLC; Evitar Systems LLC; Lakeshore Equipment Company dba Lakeshore Learning Materials; and Lovescaping LLC for the period of 10/20/2021 through 10/19/2026, subject to annual appropriations of funding.
3. **Approval of Contract Award for job no. 21/074IA Contracted Services for Professional Development, Speakers and Trainers for the Teaching and Learning Center Division with the following proposer(s):** A Better Day Foundation; Academic Learning Company, LLC dba Velazquez Press; Be GLAD, LLC; Cheryl R. Vital; Children Come Click Education & Technology Center, CCC, LLC; Dr. Mary E. White International, LLC; Early Childhood Specialties, LLC; Easter Seals of Greater Houston, Inc.; Empowering Writers, LLC (Empowering Writers, LLC); GO-Strategic Management Services; Infinite Solutions Enterprises (The DDance Group, Inc.); Lab Resources, Inc.; Linda Hamilton; Lovescaping LLC; ORIGO Education; School Specialty; Stetson & Associates, Inc.; Susan Everett and World Education (Worldeducation LLC) for the period of 11/01/2021 through 10/31/2026.
4. **Approval to amend CH Local FY 2022** to add Vistra Preferred Inc. dba TXU Energy Retail Company, LLC., vendor # 88303.
5. **Approval of Interlocal Agreement** with the City of Houston, Harris County, Harris County Flood Control District, Houston Community College System, Houston Independent School District, Port of Houston Authority, Harris County Hospital District, and the Houston Land Bank, et al relating to the City of Houston's New Home Development Program.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider award of CSP# 21/072EJ for the new Adult Education Center to Paradigm Construction in the amount of \$15,121,000**, including the base bid, Alternates 1A, 5, and 6 and delegate authority to HCDE Superintendent or his designee to negotiate, finalize, and execute a construction contract with Paradigm Construction.
- B. **Consider approval of Memorandum of Understanding with Baylor University regarding Clinical Experience in Educational Leadership.**
- C. **Consider approval of a resolution amending the Authorized Representatives in the Lone Star, TexPool, TexasFit and TexStar investment pools** due to a change in investment responsibilities in the business office.
- D. **Approval of the project delivery/contract method of competitive sealed proposal for the new Coolwood Head Start Public Utility project**
- E. **Consider adoption of resolution concerning emergency administrative leave with pay** in accordance with Policy DEA associated with Hurricane Nicholas and its aftermath beginning the afternoon of 09/13/2021 and continuing through 09/14/2021.
- F. **Consider adoption of Resolution Authorizing a One-Time COVID-19 Vaccination Incentive Stipend** for eligible HCDE Employees who are vaccinated against COVID-19. (Funding available as approved in FY 21-22 Budget)
- G. **Consider emergency adoption of revised Policy DC (Local), in accordance with Policy BF (Local)** permitting emergency adoption of revised policy due to special circumstances demanding an immediate response.

- H. **Discussion on COVID-19 leave days for HCDE employees**
8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
- B. **Deliberate** the purchase, exchange, sale and/or value of real property(ies) and obtain legal advice regarding the same.
9. **RECONVENE** for possible action on items discussed in executive session
10. **Discussion and possible action regarding future agenda items**
11. **INFORMATION ITEMS**
- A. **Human Resources Information Items**
- B. **Personnel**
- C. **Employee Count**
- D. **Houston Parks Board Closing in reference to Coolwood Property - Notice of Federal Interest**
- E. **Submission of grant proposal to Henderson Foundation in the amount of \$5,000** via Education Foundation of Harris County to support CASE for Kids' All-Earth Ecobot Challenge. Requested funds will support a robotics competition for 350 students in 4th-8th grades.
- F. **Submission of grant proposal to CenterPoint Energy Foundation in the amount of \$5,000** via Education Foundation of Harris County to support CASE for Kids' All-Earth Ecobot Challenge. Requested funds will support a robotics project for 350 students in 4th-8th grades.
- G. **Expenditure Interlocal contracts less than \$75,000:**
- Between Adult Education and Lee College, Vocational Certification, \$20,000.
 - Between Adult Education and Lee College, Vocational Training, \$1,200
- H. **Revenue contracts less than \$75,000 (Cumulative total \$260,559.50)**
- Between Teaching Learning Center and Cypress Fairbanks ISD, Wisdom Wednesdays, \$8,000
 - Between Teaching Learning Center and New Caney ISD, Magnet TEKS, \$3,750
 - Between Teaching Learning Center and School-Based Therapy Services, Best Practices, \$1,300
 - Between Teaching Learning Center and Galena Park ISD, Cognitive Coaching, \$6,750
 - Between Teaching Learning Center and Galena Park ISD, Cognitive Coaching, \$2,250
 - Between Records Management and Aldine ISD, Digitizing student records, \$49,042.50
 - Between School Division and Spring ISD, Annual student contracts, \$43,750
 - Between School Division and Waller ISD, Annual student contracts, \$47,706
 - Between School Division and Angleton ISD, Annual student contracts, \$23,853

- Between School-Based Therapy Services and Houston ISD, IEE Evaluation, \$4,750
- Between School-Based Therapy Services and Galena Park ISD, Music Therapy, \$2,892
- Between School-Based Therapy Services and Tomball ISD, Physical and Music Therapy, \$26,992
- Between School-Based Therapy Services and Waller ISD, Occupational and Music Therapy, \$39,524

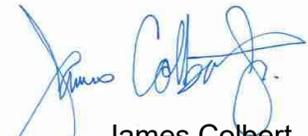
I. **Non-monetary contracts for FY 2022**

- Between Schools Division and Houston Food Bank - Vocational practice skills (MOU)
- Between Schools Division and Pizza Hut - Vocational practice skills (MOU)
- Between Adult Education and Northwest Assistance Ministries - Adult Education Literacy

J. **Contract Renewals**

- Job 19/053KJ - Real Estate Broker Services, 10/01/2021 - 09/30/2022
 - ARVO Realty Advisors (Ryland Enterprise, Inc.)
 - Pollan Hausman Real Estate Services, LLC.
 - Winfrey Real Estate and Development, Inc.
- Job 19/013IA-3 - CASE for Kids After School and Summer Direct Services Providers, 10/01/2021 - 09/30/2022
 - Bayou City Fencing Academy
 - For the Children Consulting
 - FotoFest, Inc.
 - Girlstart
 - Javier Lopez
 - Monica Lewis School of Etiquette
 - Ondi Love Center Ministries
 - The Ensemble Theatre
- Job 17/051YR CASE for Kids After School and Summer Direct Services Providers, 10/18/2021 - 10/17/2022
 - A.I.R. Project
 - ALAR Institute, Inc.
 - Baked with Confidence
 - Houston Urban Debate League
- Job 21/001YR - Disabilities Consulting Services, 11/01/2021 - 10/31/2022
 - Julie Smith

12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, November 17, 2021, at 1:00 p.m.



James Colbert, Jr.
County School Superintendent